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**Principal:** Mr Ross Carlson

**Assistant Principal:** Mr Michael Youngs

16<sup>th</sup> October 2020

Dear families,

Cranbourne Park Primary School is looking forward to another great year of teaching and learning and would like to advise you of our parent payment arrangements for 2021. The school has been working extremely hard to consider what essential items are required for 2021 and re-design our curriculum for the best interests of your child/ren. Next year the school will be purchasing licences for students to engage with their learning online as per the remote and flexible learning this year. The skills developed during this process are essential to the ongoing learning of your child/ren and connect in with the curriculum.

Please find the fee schedule for all year levels attached. Please complete this form and return to the school with payment no later than **Friday 11<sup>th</sup> December 2020**. In 2021 we cannot guarantee the cost of the packs will be the same due to supply issues created from the COVID climate and the timeline for delivery. Those ordered and paid for before the end of the school year will guarantee delivery for the start of the 2021 school year. Packs will be delivered directly to the classroom once they have arrived.

Cranbourne Park Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents. We have continued to work with a range of suppliers to ensure we are getting the best value for money items that ensure all students have the same access to resources. Students will be sharing resources throughout the year and it is important that all students have the same quality, quantity and design. The supplier is unable to split book packs this year so we request all families to purchase the entire pack rather than try to purchase items separately.

#### Financial Support for Families

The School understands that some families may experience financial difficulty and as such we offer a range of support options, including:

- the Camps, Sports and Excursions Fund to assist with school excursions and incursions,
- State Schools Relief support to assist with student uniform,
- payment plans for school essential items,
- other arrangements made between the parent/carer and the Principal

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Principal: Mr Ross Carlson

Phone: 03 5996 1142

Email: [cranbourne.park.ps@education.vic.gov.au](mailto:cranbourne.park.ps@education.vic.gov.au)

#### Payment Methods

The school accepts cash, cheque or EFTPOS payments. Families experiencing financial difficulties are eligible for a payment plan.

#### Refunds

Refunds will be issued on a case by case basis and we will work with families to complete a refund if the school has not incurred the cost. In the case of student essential items students will be able to take them if they leave the school.

Yours sincerely,

Ross Carlson  
Acting Principal

## FEE SCHEDULE – YEARS PREP - 6

Please find the list of Essential Student Learning Items and Optional Items for your child. *Cranbourne Park Primary School* also continues to welcome your voluntary contributions for 2021. There are many projects to be completed during the year to improve our school facilities for the enjoyment of your child. We thank those families for their contribution.

Please complete this form with payment by **Friday 11<sup>th</sup> December 2020** so the school can order accordingly.

### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. Parents are requested to purchase these items through the school as many of our resources are shared in the classrooms and this allows for the same resources to be available to all students.

Essential Student Learning Items	Amount
Relevant essential stationary and education supplies including pencils, textas, highlighters, exercise books, scrap books, markers, whiteboard eraser, document wallet, reader bag, reading journal and school diary as required by the appropriate grade level. A specified list of items is available from the office.	\$60.00
Specialist resources: Online subscriptions, Art & craft supplies, headphones, LOTE resource book, handwriting resource book.	\$90.00
<b>TOTAL</b>	<b>\$150.00</b>

### Optional Items

Our school offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. Optional camps and excursions as scheduled throughout 2021 will be advertised during the year and the cost of these excursions will be advised once approved.

### Voluntary Contributions

We continue to welcome your voluntary contributions to support our school. You can make a general voluntary contribution that goes towards all of our school's important priorities as well as providing additional activities and services for all students.

Voluntary Contribution Not Tax Deductible	Suggested Amount per family			Amount
<i>General Contribution</i>	\$20	\$50	\$100	
	<i>Total</i>			\$

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

### Parent Payment Charges

		Amount
Essential Student Learning Items and specialist resources	\$150 per student	\$
Voluntary contribution		\$
<b>TOTAL</b>		<b>\$</b>

<b>Student Name:</b>	<b>2021 Year Level:</b> <input type="checkbox"/> Prep, <input type="checkbox"/> Year 1, <input type="checkbox"/> Year 2, <input type="checkbox"/> Year 3, <input type="checkbox"/> Year 4, <input type="checkbox"/> Year 5, <input type="checkbox"/> Year 6
<b>Student Name:</b>	<b>2021 Year Level:</b> <input type="checkbox"/> Prep, <input type="checkbox"/> Year 1, <input type="checkbox"/> Year 2, <input type="checkbox"/> Year 3, <input type="checkbox"/> Year 4, <input type="checkbox"/> Year 5, <input type="checkbox"/> Year 6
<b>Student Name:</b>	<b>2021 Year Level:</b> <input type="checkbox"/> Prep, <input type="checkbox"/> Year 1, <input type="checkbox"/> Year 2, <input type="checkbox"/> Year 3, <input type="checkbox"/> Year 4, <input type="checkbox"/> Year 5, <input type="checkbox"/> Year 6
<b>Student Name:</b>	<b>2021 Year Level:</b> <input type="checkbox"/> Prep, <input type="checkbox"/> Year 1, <input type="checkbox"/> Year 2, <input type="checkbox"/> Year 3, <input type="checkbox"/> Year 4, <input type="checkbox"/> Year 5, <input type="checkbox"/> Year 6
<b>Parent / Carer Name:</b>	<b>Parent / Carer phone number:</b>

Date received: \_\_\_\_\_

Paid:  YES  NO