



YARD DUTY AND SUPERVISION POLICY:

SUMMARY FOR PARENTS AND STUDENTS

Cranbourne Park Primary School understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

Staff participate in Cranbourne Park Primary School's yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. The school grounds are supervised before school from 8:45am. After school, staff supervise the gates at Tucker Street and Clarendon Street between 3:20-3:30pm. Students on school grounds outside these times will **not** be supervised (unless they are attending a before or after school care program, Breakfast Club (from 8:15am) or supervised extracurricular activity).

Parents/carers are requested to ensure that students do not arrive early or stay late after school unless they are attending before or after school care, breakfast club (from 8:15am) or a pre-arranged supervised activity (i.e. sports practice).

Cranbourne Park Primary School has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- camps and excursions
- first aid
- grounds management and tree maintenance
- student private property.

School staff, parents and students are encouraged to speak to the principal, if you have any concerns about potential risks at our school, or our duty of care obligations.

Policy last reviewed	06/02/2024
Approved by	Principal - Ross Carlson
Next scheduled review date	February, 2025.