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Principal: Mr Ross Carlson

Assistant Principal: Mr Michael Youngs

PARENT PAYMENTS POLICY

PARENT PAYMENT ARRANGEMENTS 2023

Dear Parent/Guardian,

Cranbourne Park Primary School is looking forward to another great year of teaching and learning. Please see below an outline of the school's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support by making a financial contribution each year. This has made a huge difference to our school and the programs we can offer. As our school undergoes a transformation, we value these contributions more than ever.

Within our school this support has helped us to:

- Offer a wide range of learning and specialist experiences for our students across all year levels
- Begin to paint the school, install blinds in the classrooms and upgrade the internal facilities for students to support learning
- Refurbishment of school grounds, with particular focus on the gardens and playgrounds
- Upgrade and purchase of additional IT devices such as laptops and interactive boards

Please find below Cranbourne Park Primary School's financial contributions schedule for 2023, which includes an overview of what your contributions will contribute towards.

Department of Education guidelines now mandate that schools are UNABLE to provide parents with a statement of fees. Parents are asked to review the recommended contributions schedule below for an indication of contributions.

For further information on the Department's Parent Payments Policy please see a one-page overview on our website.

Yours sincerely,

Ross Carlson

Ross Carlson

Principal

Clare Manders

Clare Manders

School Council President

2023 CONTRIBUTIONS

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, wood, beading • Science – ingredients, books, shared classroom materials • IT – resources • Mathematics – resources, calculators, stationary, maths kits • English – book boxes, class sets, novels, readers • Classroom - pens, pencils, textas, glue sticks, writing, graph and scrap books, highlighters, folders, display books, scissors, rulers, headphones, tissues • Sports – equipment, ribbons, materials • Library – books, subscriptions 	\$100
<i>Online Subscriptions</i> <ul style="list-style-type: none"> • Sentral • Athletics • Essential Assessment • Seesaw 	\$50
Total Amount	\$150
Other Contributions - for non-curriculum items and activities	Amount
<i>General contributions towards grounds, maintenance, playgrounds etc (\$20, \$50, \$100)</i>	\$

Extra-Curricular Items and Activities

Cranbourne Park Primary School offers a range of items and activities that enhance or broaden the schooling experience of students. These are above and beyond what the school provides in order to deliver the Curriculum such as Grade 3-6 camp, Swimming, Incursions/Excursions and other activities. These are provided on a user-pays basis and will be advised to families in advance.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Financial Support for Families

Cranbourne Park Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund to eligible Health Care Card Holders
- Individual payment plans for extracurricular items and activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Christine Petersen

Ph: 03 5996 1142 or Email: Cranbourne.park.ps@education.vic.gov.au



2023 CONTRIBUTIONS

Your details:		
Student's name:	Year level	\$
Curriculum Contributions	Sub-Total	\$
Other Contributions		\$
TOTAL		\$

Payment methods

- Cash
- Credit Card by person or phone
- EFTPOS
- Direct deposit to the school's bank account.
Westpac: BSB 033 686 Account # 757 913
Reference: Child's name, contribution
*** Parents must include the child's full name

Office use only

Payment Received \$ _____ Date: _____

Cash / Direct Deposit / EFTPOS / Credit Card

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.